




സാമൂഹ്യനീതി ഡയറക്ടറേറ്റ്,
വികാസ് ഭവൻ, തിരുവനന്തപുരം
തീയതി :13-07-2023
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വിജ്ഞാപനം

മാനസികവെല്ലുവിള നേരിടുന്ന കുട്ടികളുടെ സംരക്ഷണത്തിനായി സാമൂഹ്യനീതി വകുപ്പിനു കീഴിൽ കോഴിക്കോട് ജില്ലയിൽ പ്രവർത്തിക്കുന്ന സ്ഥാപനമാണ് പുണ്യഭവൻ. " Home for Mentally Challenged" (HMDC) എന്ന പേരിൽ പ്രവർത്തിച്ചിരുന്ന പ്രസ്തുത സ്ഥാപനത്തിൽ സ്വകാര്യ ഏജൻസിയുമായി സഹകരിച്ച് നവീകരണ പ്രവർത്തനങ്ങൾ നടത്തുകയും സ്ഥാപനത്തെ മാതൃകാസ്ഥാപനമായി ഉയർത്തുകയും ചെയ്തിട്ടുണ്ട്. പ്രസ്തുത ഏജൻസിയുമായുള്ള കരാർ കാലാവധി അവസാനിച്ചിട്ടുണ്ട്. ആയതിനാൽ സ്ഥാപനത്തിൽ മൂന്നു വർഷത്തേക്ക് തുടർപ്രവർത്തനം നടത്തുവാൻ താൽപര്യമുള്ള അംഗീകൃത NGO സ്ഥാപനങ്ങളിൽ നിന്നും താൽപര്യപത്രം ക്ഷണിക്കുന്നു.

പ്രോജക്ട് പ്രൊപ്പോസലിനോടൊപ്പം വിശദമായ പ്രോജക്ട് റിപ്പോർട്ട്, ബഡ്ജറ്റ്, പ്ലാൻ എന്നിവ ഉൾക്കൊള്ളിക്കേണ്ടതാണ്. നിർദ്ദിഷ്ടമേഖലയിലെ സ്ഥാപനത്തിന്റെ പ്രവർത്തിപരിചയം, സ്ഥാപനത്തിന്റെ അടിസ്ഥാനവിവരങ്ങൾ, ജീവനക്കാരുടെ വിശദവിവരങ്ങൾ എന്നിവ സംബന്ധിച്ച റിപ്പോർട്ട് പ്രൊപ്പോസലിനൊപ്പം സമർപ്പിക്കേണ്ടതാണ്. പ്രൊപ്പോസലിൽ ഉൾക്കൊള്ളിക്കേണ്ട വിവരങ്ങളും പദ്ധതിയുടെ വിശദാംശങ്ങളും സാമൂഹ്യനീതിവകുപ്പിന്റെ വെബ് സൈറ്റിൽ (www.swd.kerala.gov.in) ലഭ്യമാണ്. താൽപര്യമുള്ളവർ 26 /7/2023 ന് 5 PM ന് മുൻപായി സാമൂഹ്യനീതി ഡയറക്ടർ, വികാസ് ഭവൻ, തിരുവനന്തപുരം 695033 എന്ന വിലാസത്തിൽ പ്രൊപ്പോസൽ സമർപ്പിക്കേണ്ടതാണ്. അപേക്ഷയുടെ ഒരു പകർപ്പ് sjdpwdcell@gmail.com എന്ന ഇ മെയിൽ വിലാസത്തിലും ലഭ്യമാക്കേണ്ടതാണ്.


സാമൂഹ്യനീതി ഡയറക്ടർക്ക് വേണ്ടി
പ്രീതി വിൽസൺ
അസിസ്റ്റന്റ് ഡയറക്ടർ
(PEN No. 692899)
സാമൂഹ്യനീതി ഡയറക്ടറുടെ കാര്യാലയം
തിരുവനന്തപുരം

EXPRESSION OF INTEREST (EOI)

Invited from reputed Institutions working in the field of running Care Homes for Persons with Disabilities to co-operate with Social Justice Department to co function the running of "PunyaBhavan" for the Mentally Challenged children.

**DEPARTMENT OF SOCIAL JUSTICE
GOVERNMENT OF KERALA**

1.0 BACKGROUND

Department of Social Justice (Hereinafter referred as DSJ) ,Government of Kerala is responsible for social protection activities, providing security to the vulnerable and socially dis empowered. In implementation of its mandate, DSJ operating care homes, implements various schemes and welfare programmes for the persons with disabilities.

2.0 PROJECT

Punyabhavan, formerly known as Home for Mentally Deficient Children (HMDC) located at Vellimadukunnu at Kozhikode is the only institution run by the DSJ for the rehabilitation of the mentally challenged children. The Government of Kerala decided to upgrade the institution as model home by providing advanced infrastructural facilities and services to the residents. By providing various services in collaboration with a technical agency selected for the purpose, the institution was upgraded and declared as model home on 11/02/2021. This department desires to continue the project with the technical handhold of suitable organisations/ NGOs having proven track record and expertise in the field. The sanctioned strength of the institution is 50 residents. There are 13 permanent posts are sanctioned in the institution.

Now the following services and programmes are provided to the residents,

Vocational training - It includes activities and training in poultry, art crafts, candle making, gardening, small -scale agriculture and production of decorative items.

Physical training - It includes Yoga/ Meditation, outdoor and indoor games,running and jogging sessions for the physical and mental well being of the residents.

Education service - It includes Daily living skills, Special education and remedial teaching

Treatment services - These services includes need - based intervention, behavior therapy, speech and language therapy, occupation therapy etc.

Intervention in General - Appropriate interventions are designed to improve, develop and enhance various skills of the residents.

3.0 SCOPE OF WORK

The period of project is three years. The project aimed for professional care support and respite care service from approved NGOs/ organizations to improve its functioning of the

institution. For these services, approved NGOs/ organizations has to provide Human Resources and implement the services currently implemented in the institution and introduce new services and programmes as appropriate. As part of this, NGO/ organization has to prepare Individual Care Plan of the residents. Individual training should be given to the residents comprehensive assessment and evaluation of each child by a multidisciplinary team of professionals to be done. Programmes to be conducted to give educational support and vocational training to the residents. Under this project, various services including therapy (Speech therapy, Physiotherapy, Music therapy etc), Special education services, medical services, training services, yoga, entertaining and educational activities and any other activity which will improve the mental and physical strength of the residents are included.

The following professional care services are required for the institution:-

- 1.Rehabilitation Psychologist (1)
2. Occupational Therapist (1)
- 3.Nurse (2)
4. Physical and games Trainer cum yoga Instructor
5. House Keeper (3)
6. Special Educator (2)
- 7 Physiotherapist (1)
8. Speech Therapist (1)

Apart from the above, on call services of the following to be provided on requirement basis-

1. General Medical Physician
- 2.Pediatrician/ Neurologist
- 3.Psychiatrist

And other suitable posts can be included in the project. Financial assistance will be provided to the credible institution with clean track records as per the project proposal and guidelines approved by Govt. The proposals thus received will be scrutinized by the technical committee headed by the DSJ. The institution, whose proposals satisfy the eligibility criteria will be invited for a technical presentation on project proposal. The presentation must have to include the methodology of implementation, budget and output. After technical evaluation on different parameters a suitable institution will be selected for implementation of the project.

4.0 ELIGIBLE APPLICANTS FOR EOI

1. Credible Govt organisations/ NGOs approved by the Government of Kerala.

2. Should have experience in the disability sector at least for a period of 3 years
3. The NGO have sound financial back ground.
4. The managing committee / Office bearers of the NGO have good character, antecedents social status and reputation
5. The NGOs/Organizations should be having registered office in Kerala and area of work also should be within Kerala geographically.

5.0 CONTENTS OF EOI

• 5.1 NUMBER OF COPIES AND MODE

The information to be submitted by the Applicants in their EOIs is described below in the checklist. The Applicant shall place one (1) original + one (1) copy of the Expression of Interest in a sealed envelope directly to the director of Social Justice.

5.2 CHECKLIST

Applicants are required to organize their Expression of Interest in the following Parts. The Parts should be clearly identifiable.

- Part1- Brief profile of the Applicant
- Part2- Details of Applicant (as per the Annexure A),
- Part3- Audited financial statement of the company/gross receipts for the last three financial years
- Part4- Concept note regarding the project.

The EOI organized as above, shall be placed in a sealed envelope, with the following inscription: *Proposal for co function in Punyabhavan in collaboration with Social Justice Department to*

The Applicant can submit the EOI by registered post/courier or submit the EOI in person, so as to reach the under mentioned address by the time and date stipulated below. DSJ shall not be responsible for any delay in submission of the EOI.

6.0 LAST DATE OF SUBMISSION OF EOI:

The Applicants are required to submit their Expression of Interest latest by 17.00 hrs, **15/06/2023** to Director of Social Justice, 5th Floor, VikasBhavan , Thiruvananthapuram 695033.

7.0 TECHNICAL COMMITTEE MEETING:

The technical committee meeting will be held on **26/06/2023** at 11.00 hrs at the Chamber of Director of Social Justice, 5th Floor, VikasBhavan, Thiruvananthapuram 695033.

The agenda of this meeting would include 5 minutes power point presentation by the applicants about the project proposal. The terms of reference will also be decided by a technical and financial committee on the same day. If the number of applications is more than one, then committee will take a decision based on experience of NGOs/Organization in this field, idea in concept paper, cost -output analysis etc

Criteria for Evaluation

SI No	Criteria	Maximum Points
1	Proposed Strategy of Project Implementation	30
2.	Activities of NGO/Agency in Disability Sector	20
3.	Experience in running welfare Homes for Intellectually challenged	20
4.	Credentials of NGO/agency	20
5.	Overall rating	10

8.0 DISCLAIMER

Though adequate care has been taken in the preparation of this Expression of Interest Document, the Applicant should satisfy himself that the Document is complete in all respects.

DSJ reserves the right to reject any or all of the EOIs submitted in response to this Expression of Interest at any stage without assigning any reasons.

DSJ reserves the right to change any or all of the provisions of this Expression of Interest. Such changes would be intimated to all parties procuring this Expression of Interest.

9 ANYOTHER INNOVATIONS SUGGESTED

Any other suggestions to improve the functioning of the institution can be included in the project proposal.

ANNEXURE 'A': DETAILS OF THE APPLICANT

Name and Address of the Organization with postal code	
Telephone number with STD Code	
Fax No.	
Email address, if any	
Year of Establishment	
Chief Executive: Name, Address, Telephone No, email id	
Chief Contact Person: Name, Address, Telephone No., email id	
Projects undertaken till now	
Awards Received if any	
